



## PROJECT IMPLEMENTATION PLAN

<b>PIP Issue Date</b>	12 December 2019
<b>Project Code</b>	19-RP-01-GE-RES-C-03
<b>Title</b>	Task Force for Developing Vision 2025
<b>Reference</b>	Project Notification 19-RP-01-GE-RES-C dated 4 April 2019
<b>Timing and Duration</b>	December 2019 to December 2020 (13 months)
<b>Number of Resource Persons</b>	Up to 20
<b>Venue</b>	Tokyo, Japan
<b>Implementing Organization(s)</b>	APO Secretariat

## **1. Objectives**

- a. To formulate the APO Vision 2025 and accompanying roadmap and strategies to achieve the vision goals; and
- b. To produce the initial draft of the APO Vision 2025 and Roadmap to Achieve the APO Vision 2025.

## **2. Background**

The 63rd Governing Body Meeting (GBM) decided to form a task force to develop a new APO Vision and Strategy 2025. The task force comprises a steering committee of APO Directors supported by a technical working group of resource persons. The APO Chair convened the first steering committee meeting on 25 and 26 November 2019 in Tokyo. The meeting was chaired by the APO Chair and attended by members from Bangladesh, Cambodia, the Republic of China, India, Japan, the Philippines, and Vietnam.

The steering committee covered the following agenda during its first meeting:

- 1) Insights into development of a new vision;
- 2) Interim Report on Implementation of the Current APO Vision 2020;
- 3) Elements of the APO Vision 2025 and Strategy Development;
- 4) Monitoring and Evaluation of the APO Vision 2025; and
- 5) Future directions.

At the conclusion of the meeting, the steering committee discussed the next steps and requested the APO Secretariat to identify and invite eminent persons and productivity experts to be part of the technical working group. The main objective of the technical working group is to develop the draft of the new vision and roadmap for the consideration of the steering committee.

## **3. Scope and Methodology**

### **Scope**

- a. In-depth discussions of vision and strategy development supported by the APO Secretariat; and
- b. Drafting the initial version of the APO Vision 2025 and its accompanying roadmap and strategies.

### **Methodology**

As decided by the GBM, the steering committee is chaired by the APO Chair and comprises APO Directors. The technical working group consists of eminent persons and productivity experts, supported by the Secretariat, and is tasked by the steering committee with developing and finalizing the draft of Vision 2025 and its roadmap and strategies for further deliberations.

The Secretariat will form the technical working group and support the development of Vision 2025 and Roadmap/Strategies by preparing reference papers, impact studies, surveys, and other activities as required. Member countries will be kept informed of specific activities through separate communications.

Tentative schedule:

- First meeting of the technical working group in mid-January 2020 to develop a preliminary roadmap
- Second meeting of the steering committee at the end of February 2020 to discuss the preliminary roadmap
- Draft vision and roadmap to be presented to the GBM in April 2020
- Revised vision and roadmap to be presented at the WSM in October 2020

In consultation with the APO Chair, further meetings of the task force may be organized by the Secretariat to facilitate the discussions.

#### 4. Financial Arrangements

##### To be met by the APO

- a. All assignment costs of resource persons serving on the task force, including daily subsistence allowances, miscellaneous expenses, and round-trip international airfare by the most direct route between the international airport nearest to the resource persons' place of work and the venue of Tokyo, Japan; and
- b. Local implementation costs for the meeting package including meeting room rental and necessary equipment.

A handwritten signature in black ink, appearing to read 'Dr. AKP Mochtan', with a long horizontal stroke and a sharp upward curve at the end.

Dr. AKP Mochtan  
Secretary-General