



PROJECT NOTIFICATION

Ref. No.:20-IN-71-GE-TRC-A-PN2100007-001

Date of Issue	22 February 2021
Project Code	20-IN-71-GE-TRC-A
Title	Training of Trainers on Performance Monitoring and Evaluation for Public-sector Organizations
Timing and Duration	22–24 March 2021 (three days)
Hosting Country(ies)	APO Secretariat
Modality	Digital Multicountry (DMC)
Implementing Organization(s)	APO Secretariat
Participating Country(ies)	All Member Countries
Overseas Participants	19
Local Participants	12
Closing Date for Nominations	8 March 2021

1. Objectives

- a. Introduce systematic ways of monitoring and evaluating the performance of public-sector organizations to achieve greater efficiency and effectiveness;
- b. Develop competencies in the principles and approaches of performance monitoring and evaluation (M&E); and
- c. Share best practices from around the region and beyond in performing M&E in the public sector.

2. Background

Performance management is a key factor in improving performance and productivity. M&E is a key component of performance management and is essential to ensure that government programs achieve their intended goals. A sound M&E system allows governments to continually take in information, identify obstacles to policy implementation, and enable learning and innovation in the public sector, allowing it to deal better with general policy issues and crisis situations.

Monitoring refers to the use of a set of data on specific indicators to provide policymakers and stakeholders with information regarding progress in an ongoing policy initiative. For example, tracking the kilometers of new roads built in rural areas is one of the parameters used in monitoring rural development programs. Evaluation refers to an assessment of the design, implementation, and results of a policy initiative to determine the relevance and completion of a program's objectives and after-effects.

While critical, developing an effective M&E system is complex and requires several challenging considerations. The debate around M&E has been marked by two competing camps. On one end, there are those who believe that what gets measured gets managed and that top-down accountability is core. On the other end, there is the view that metrics or quantitative measurements often fail to capture complex reality, and that public servants should instead be given more autonomy to make decisions on the ground. A new approach has emerged in recent years, advocated by public-sector innovation agencies like Nesta UK, called "measure for learning," which bridges the gap between these two competing perspectives.

This training course will introduce this new "measure for learning" approach. In contrast to past M&E training conducted by the APO which emphasized the use of metrics for control, the new approach will focus on ground-level data and empowering frontline staff. The course will thus enable public-sector officials in the Asia-Pacific to learn a new M&E that will hopefully lead to a more innovative, inclusive public-sector in the region.

3. Modality of Implementation

- a. The sessions will be conducted virtually.
- b. The duration of each day's sessions will be around three hours.
- c. The APO Secretariat will inform the resource persons and participants of the link to the virtual sessions.
- d. The link will be exclusive to resource persons and participants and should not be shared.

4. Scope and Methodology

The sessions will consist of the following:

Day/Date	Activity
Monday, 22 March 2021	Presentations: <ul style="list-style-type: none"> • Introduction to M&E for the public-sector • M&E approaches and tools for public programs Sharing country cases
Tuesday, 23 March 2021	Presentations: <ul style="list-style-type: none"> • Planning and managing M&E systems • Building administrative capacity and strategic partnerships to support M&E implementation Sharing country cases
Wednesday, 24 March 2021	Presentations: <ul style="list-style-type: none"> • Reporting and communicating M&E results Action plan: <ul style="list-style-type: none"> • M&E development plan for a public agency

5. Qualifications of Candidates

Participants must be competent in connecting to virtual meetings, including independently undertaking troubleshooting in the event of poor or lost connections. They must also be proficient in English, both written and spoken. Specific requirements are as follows:

- a. Government officials from agencies involved in reviewing public-sector programs, or senior consultants for the public sector from NPOs.
- b. Two years of experience or more in the position described above.

6. Requirements

- a. Have necessary devices comprising a computer, web camera, microphone, and speaker or headphones.
- b. Access to internet connections suitable for videoconferencing. Stable, wired LAN connections are preferred.
- c. Follow the instructions of the moderators/presenters in asking questions, joining discussions, and answering questions.
- d. Participate in all sessions.

7. Financial Arrangements

- a. The APO will meet the assignment costs for international resource persons.
- b. The host country will meet the assignment costs of local resource persons and for a virtual site visit(s), either broadcast live or recorded as applicable.

8. Actions by Member Countries

- a. Each participating country will nominate three or more candidates in order of preference.
- b. Self-nominations will not be accepted.
- c. All nominations must be endorsed by an APO Director or Alternate Director and submitted by a

Liaison Officer or designated officer.

- d. Each nomination must be accompanied by the APO biodata form and uploaded to the APO Document Management System (DMS)/Fleekdrive by the NPO. The biodata form is available on the APO website.
- e. Late nominations will not be accepted. When a nomination requires the approval of higher authorities and requires a longer time, the member country concerned should send the name(s) of the nominee(s) before or by the deadline, indicating that approval will follow.
- f. If a selected participant becomes unable to participate, the NPO concerned should inform the APO Secretariat and the host country promptly.

9. Actions by the APO Secretariat

- a. Selection of candidates will be at the discretion of the Participant Selection Committee of the APO Secretariat.
- b. Selection of candidates will be completed and announced two weeks prior to the start of the sessions.
- c. Slots that become available due to withdrawal of a selected candidate(s) or lack of nominations by a member country may be filled by alternates to be selected on a merit basis.
- d. The APO Secretariat will inform NPOs of the final program and link of the virtual sessions one week prior to commencement.

10. Dress Code

Participants are required to wear appropriate business attire during the sessions.



Dr. AKP Mochtan
Secretary-General