



PROJECT NOTIFICATION

Ref. No.:21-CP-20-GE-TRC-B-PN2100018-002

Date of Issue	23 March 2021
Project Code	21-CP-20-GE-TRC-B
Title	Basic Training Course on Foresight for Public-sector Organizations
Timing and Duration	25–27 May 2021 (three days)
Hosting Country(ies)	Indonesia
Modality	Digital Multicountry
Implementing Organization(s)	Directorate of Productivity Development, Directorate General of Training and Productivity, Ministry of Manpower of the Republic of Indonesia, and APO Secretariat
Participating Country(ies)	All Member Countries
Overseas Participants	19
Local Participants	12
Qualifications of Participants	Policymakers and officials of government agencies involved in formulating national, sectoral, and local development plans, or consultants assigned by NPOs for the public sector in the areas of science and technology advancement, human resource development, industrial promotion, economic development, and regulatory formulation and review
Nomination of Participants	All nominations must be submitted through National Productivity Organizations of member countries
Closing Date for Nominations	6 May 2021

1. Objectives

- a. Equip participants with the fundamentals of strategic foresight and scenario planning specific to public-sector organizations.
- b. Develop the ability of public-sector organizations to undertake foresight-based strategic planning through scenarios-for-the-future exercises.

2. Background

Thinking about the future is essential but not easy. According to Peter Schwartz (2011), foresight is “the art of the long-term view” as it refers to the process of anticipation which identifies opportunities and threats that may arise in mid- to long-term versions of the future. The UNDP’s 2018 publication on foresight explains that strategic foresight encourages innovation, strategic evaluation, and the proactive shaping of the future. If applied in the public sector, it will guide in generating forward-looking, adaptive, resilient policies and programs while shaping events to the best advantage of the citizens. Hence, while it is impossible to predict the future, strategic foresight offers the tools for successful policymaking and program development in the face of uncertainties. In the context of COVID-19, foresight will enable public-sector organizations to identify new challenges and opportunities generated by the pandemic through better anticipation, policy innovation, and future-proofing by using scenarios.

The APO has undertaken strategic foresight and scenario planning projects to support member countries, especially the public sector and NPOs, in their capacity-building initiatives, specifically in addressing the challenges of strategic planning for the long term in the face of uncertainty and accelerating change. Recognizing that these changes are already underway, governments must understand them better as they will have significant impacts on policy, regulatory, and program shift options, as well as the strategies, structures, and skills needed in the future. As part of the institutional capacity building for the public sector, this basic course will equip participants with the fundamentals of strategic foresight and develop the ability of public-sector organizations to undertake foresight-based strategic planning through understanding the importance of scenarios for the future.

3. Scope, Methodology, and Certificate of Attendance

The duration of each day’s sessions will be around three hours comprising presentations by experts, group discussions, and other relevant learning methods. The indicative topics of the presentations are:

Day 1:

- What is foresight?
- Foresight in the public sector.
- Different foresight frameworks.

Day 2:

- Horizon scanning and trends.
- Developing a focal question.
- Defining critical uncertainties.

Day 3:

- What are scenarios for the future?
- Communicating scenarios for the future.
- Scenarios, public policy and programs, and innovation in the public sector.

The detailed program and list of speakers will be provided two weeks prior to the sessions with announcement of the names of the selected participants.

The participants are required to attend all sessions. This full participation is a prerequisite for receiving the APO certificate of attendance.

4. Financial Arrangement

- a. The APO will meet the assignment costs for overseas resource persons.
- b. The host country will meet the assignment costs of local resource persons and for a virtual site visit(s), either broadcast live or recorded as applicable.

5. Implementation Procedures

Please refer to the implementation procedures for APO digital multicountry projects circulated with this document.

A handwritten signature in black ink, appearing to read 'Dr. AKP Mochtan', with a long, sweeping flourish extending upwards and to the right.

Dr. AKP Mochtan
Secretary-General

IMPLEMENTATION PROCEDURES FOR APO DIGITAL MULTICOUNTRY PROJECTS (TRAINING COURSES/WORKSHOPS/CONFERENCES)

1. Modality of Implementation

- a. The sessions will be conducted virtually.
- b. The duration of each day's sessions will be around three hours for training courses and workshops.
- c. The duration of the sessions will be around four hours for conferences.
- d. The APO Secretariat will inform the resource persons and participants of the link to the virtual sessions.
- e. The link will be exclusive to resource persons and participants and should not be shared.

2. Requirements of Participants

- a. Competent in connecting to virtual meetings, including independently undertaking troubleshooting in the event of poor or lost connections.
- b. Proficient in English, both written and spoken.
- c. Have necessary devices comprising a computer, web camera, microphone, and speaker or headphones.
- d. Access to internet connections suitable for videoconferencing. Stable, wired LAN connections are preferred.
- e. Follow the instructions of the moderators/presenters in asking questions, joining discussions, and answering questions.
- f. Wear appropriate business attire during the sessions.

3. Actions by Member Countries

- a. Each participating country will nominate three or more candidates in order of preference for training courses and workshops, and five or more candidates for conferences.
- b. All nominations must be endorsed by an APO Director or Alternate Director and submitted by a Liaison Officer or designated officer. Self-nominations will not be accepted.
- c. Nominations should reach the Secretariat before the deadline.
- d. Each nomination must be accompanied by the APO biodata form and uploaded to the APO Document Management System/Fleekdrive by the NPO. The biodata form is available on the APO website.
- e. If a selected participant becomes unable to participate, the NPO concerned should inform the APO Secretariat and the host country promptly.

4. Actions by the APO Secretariat

- a. Selection of candidates will be at the discretion of the Participant Selection Committee of the APO Secretariat.
- b. Selection of candidates will be completed and announced two weeks prior to the start of the sessions.
- c. Slots that become available due to withdrawal of a selected candidate(s) or lack of nominations by a member country may be filled by alternates to be selected on a merit basis.
- d. The APO Secretariat will inform NPOs of the final program and link of the virtual sessions one week prior to commencement.