



ASIAN PRODUCTIVITY ORGANIZATION

## PROJECT NOTIFICATION

31 July 2013

1. **Project Code:** 13-RP-05-GE-WSP-B
2. **Title:** Workshop on Energy Policy in the APO Region
3. **Duration and Timing:** 19–22 November 2013 (four days)
4. **Venue:** Islamabad, Pakistan
5. **Implementing Organization:**

National Productivity Organization  
2nd Floor, Software Technology Park  
Constitution Avenue, F-5/1, Islamabad  
Pakistan  
Phone: 92-51-2823304/5  
Fax: 92-51-2823309  
e-Mail: ceo@npo.gov.pk
6. **Number of Overseas Participants:**

Up to 12 qualified overseas participants from the following target member countries: Bangladesh, the Republic of China, India, Indonesia, IR Iran, Republic of Korea, Malaysia, Mongolia, Nepal, Pakistan, Thailand, and Vietnam. Other member countries with particular interest in this project may nominate candidate upon consultation with the Secretariat.
7. **Number of Local Participants:** Up to six qualified participants
8. **Closing Date for Nominations:** 24 September 2013
9. **Objectives:**
  - 1) To understand trends in and the status of energy policies, programs, and measures in the APO region;
  - 2) To discuss potential impacts of energy policies on the environment, economies, and productivity growth and identify suitable measures to mitigate policy gaps; and
  - 3) To contribute to the discussions of long-term energy policy within the region and provide recommendations and useful inputs to both public policymakers and industry leaders.

## **10. Background:**

The APO recognizes the importance of effective energy policy for the sustainable economic development and productivity growth of member economies. Energy is linked to core human activities, ranging from the well-being of people to production efficiency in industry to environmental protection. Energy issues can be diverse, depending on the maturity of the economy. Considering the socioeconomic and cultural diversity of APO economies, the target priorities of energy policies will vary in each.

National energy policy has crucial socioeconomic and environmental implications as different energy sources have different impacts on the economy and environment, including global climate change. To ensure sustainable, equitable economic growth, each government needs to provide stable energy access and national energy security while ensuring that the environment is not harmed. Sound energy policy is therefore crucial to balance economic growth, energy access and security, and environmental protection. It is indispensable for governments and industries to chart effective, cost-efficient energy policy measures in tandem with national efforts to achieve sustainable development.

The workshop will serve as a platform for assessing energy policy options, as well as learning from cases of good practices and past experiences in setting energy policy in APO economies.

## **11. Scope and Methodology:**

Scope:

1. Key features of energy policies: measures, motivation, and priority (e.g., economic growth, energy access, environmental impacts, energy security, and climate change mitigation);
2. Energy supply and demand analysis;
3. Review of current energy policies: energy efficiency, alternative energy, and technology development;
4. Good and controversial energy policies;
5. Future opportunities and challenges in energy policies; and
6. Trends in investment in commercial and noncommercial energy supplies.

Methodology:

Premeeting assignments, lectures, country presentations, group discussions, case studies, and knowledge-sharing sessions.

## **12. Qualifications of Participants:**

Energy policy is inherently related to a very wide range of fields, e.g., economics, engineering, social science, political science, and policy studies. The ability to discuss and share opinions from broad perspectives on the topic is desirable. The participants in this workshop are also expected to possess the following qualifications:

- a) Age: Preferably between 30 and 55 years.
- b) Education: University degree or equivalent qualification in a relevant field, such as energy economics, engineering, development policy studies, and other pertinent energy-related areas.

- c) Present Position:
  - 1) Academics and researchers specializing in energy policy for areas such as economic growth, energy access, environmental impacts, energy security, and climate mitigation;
  - 2) Professionals and researchers in private/public enterprises focusing on energy supply/distribution, manufacturing, and transport;
  - 3) Government officials involved in energy policy; or
  - 4) NPO managers and senior consultants engaged in energy policy projects.
- d) Experience: More than 5–10 years of relevant work experience in the subject areas.
- e) Language Proficiency in written and spoken English is essential.
- f) Health: Physically and mentally fit.

### **13. Financial Arrangements:**

- a) To be borne by the APO
  - i) All assignment costs of overseas resource persons.
  - ii) Round-trip economy-class international airfare for overseas participants between the nearest international airport from the place of work and Islamabad by the most direct route. As far as practicable, all participants should purchase discounted tickets (following IATA PEX or other applicable discount fares). Please note that neither the APO nor the host organization will be responsible for paying any additional per diem allowances and hotel accommodation costs due to early arrival, delayed departure, rerouting of tickets, or any other reason.
- b) To be borne by the host country (Pakistan)
  - i) Per diem allowances and hotel accommodation for up to 12 overseas participants in Islamabad for up to five days at the rate to be prescribed later.
  - ii) Assignment costs for local resource persons.
  - iii) All local implementation costs.
- c) To be borne by participants or participating countries
  - i) All participants should be fully insured against accident and illness (including hospitalization and death) for the principal sum of US\$10,000 for the entire duration of the project and travel and must submit to the APO before participation a copy of the comprehensive travel insurance certificate valid in Pakistan. This insurance requirement is in addition to existing government insurance coverage in some member countries. If any participant is unable to insure himself/herself as stipulated above, he/she should secure this insurance in the host country at the commencement of the project and pay the premium himself/herself. Neither the APO nor the implementing organization will be responsible for any eventuality arising from accident or illness.
  - ii) Any expenses incurred by participants for stopovers on the way to and from the project venue or for extra stay at the project venue before and/or after

the official project period due to early arrival, late departure, or any other reason.

- iii) Any expenses related to visa fees and airport taxes.

#### **14. Actions by Member Countries:**

- a) Nomination of candidates
  - i) Member countries are requested to nominate up to two candidates in accordance with Item 12 above. The key criterion for selection is whether their qualifications and work experience match the nature of the project. Nonselection of candidates is not a reflection on their competence.
  - ii) Member countries are also requested to inform the Secretariat as soon as possible if they do not wish to participate in the meeting, so that vacancies thus created can be allocated to other member countries.
  - iii) Nominations, accompanied by the candidate's biodata on the APO standard form in duplicate along with a passport-sized photograph and the Medical and Insurance Declaration/Certification Form, should reach the Secretariat no later than 24 September 2013. The biodata form is available on the APO website. Downloading information is also available from <http://www.apo-tokyo.org/project/participants.html>. If a digital photograph is not submitted electronically, a hard-copy photograph should be sent to the APO Secretariat by postal mail, with the candidate's name and project code clearly marked on the back. NPOs are encouraged to submit their nominations in electronic form.
  - iv) Every candidate must complete and submit a copy of the APO Medical and Insurance Declaration/Certification Form with his/her biodata at the time of nomination. Please note that self-declaration is sufficient for candidates without any of the health conditions or illnesses enumerated on the reverse side of the medical form. However, for all others, medical certification by a licensed physician on the reverse side of the medical form is required.
  - v) Accepted participants should be advised not to bring family members or engage in any private business activity during the entire duration of the project. Further, they should be requested to inform the APO promptly of their inability to participate and the reason for last-minute withdrawal.
  
- b) Preparation of country presentations  
Participants officially accepted by the APO are required to prepare country presentations. The guidelines for the presentations will be forwarded to the selected participants.



Ryuichiro Yamazaki  
Secretary-General