

# Asian Productivity Organization

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## PROJECT NOTIFICATION

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1. **Project Code** 12-AG-34-SPP-WSP-B
2. **Title** Special Program for Restoration and Revitalization of Rural Agriculture and the Food Industry
3. **Duration** 6 days, March 2012
4. **Venue** Tokyo and Sendai, Japan
5. **Implementing Organization** Asian Productivity Organization
6. **Number of Overseas Participants** Up to 20 qualified participants (see 13. Qualifications of Participants)
7. **Number of Local Participants** Up to 40 qualified participants (see 13. Qualifications of Participants)
8. **Participating Countries** To be designated in each Project Implementation Plan (PIP)
9. **Closing Date for Nominations** 31 January 2012
10. **Objectives**
  - a) To learn best practices and technologies for innovative controlled-environment farming and food safety management systems;
  - b) To explore ways to contribute to the restoration of agriculture and the food industry in the Tohoku region devastated by the earthquake and tsunami in March 2011; and
  - c) To develop feasible action plans to promote controlled-environment farming practices and food safety management systems in each APO member country.

## 11. Background

To strengthen the capacity of the agriculture sector and the food industry to increase production through adoption of newly developed technologies and sophisticated management systems to ensure safe, high-quality food, APO members are required to learn about innovative technologies and practices and effectively disseminate them nationwide. Two workshops will be organized in March 2012 in Japan under a special program funded by a grant from the Ministry of Foreign Affairs (MOFA) to respond to such needs: Controlled-environment Agriculture; and Management Systems for Safe, Reliable, High-quality Food.

Simultaneously, this program is expected to identify opportunities for the restoration and revitalization of agriculture and the food industry in the Tohoku region (northeast Japan) where production facilities and resources were severely damaged by the natural disaster in March 2011.

## 12. Scope and Methodology

The titles of the two workshops are:

Project I: Workshop on Controlled-Environment Agriculture

Project II: Workshop on Management Systems for Safe, Reliable, High-quality Food and Agricultural Products

The workshops will consist essentially of the presentations of resource papers and field studies.

### (a) Topics to be covered

The topics to be covered in each workshop will be described in separate Project Implementation Plans (PIPs).

### (b) Basic schedule

Specific dates will be announced in the PIP for each project, but the tentative schedule is:

<u>Date/Time</u>	<u>Activity</u>
Sun., March 2012	Arrival of participants in Sendai, Miyagi prefecture, Japan
Mon., March	Presentations by resource speakers (Sendai)
Tue., March	Presentations by resource speakers (Sendai)
Wed., March	Field visit near Sendai
Thurs., March	Field visit near Tokyo
Fri., March	Field visit near Tokyo/group discussion (APO conference room)
Sat., March	Summing-up and concluding session (APO conference room)
Sun., March	Departure of participants for home

## 13. Qualifications of Participants

The participants are expected to possess the following qualifications:

- (a) Age: Preferably between 30 and 55 years.

- (b) Education: University degree or equivalent qualification from a recognized institution.
- (c) Present Position: Specific qualifications will be described in the PIP for each project.
- (d) Experience: At least five years of public or private experience in agriculture, the food industry, or other relevant field.
- (e) Language Proficiency: All proceedings of the study mission are conducted in English, and participants are frequently required to make oral and written presentations. They should be proficient in both spoken and written English. Those who are not proficient in English need not apply.
- (f) Health: Physically and mentally fit to attend an intensive workshop requiring participants to complete a number of individual and group activities and strenuous field work (it is therefore recommended that member countries refrain from nominating candidates likely to suffer from physical and mental strain).
- (g) Attendance: Participants must attend all six days of the workshop to qualify for the certificate of attendance.

#### **14. Financial Arrangements**

##### **a) To be borne by the APO (through a special grant from MOFA Japan):**

- i) All assignment costs of resource persons.
- ii) Round-trip economy-class international airfare by the most direct route between the international airport nearest to the participant's place of work and project venues. As far as practicable, all participants should purchase discount tickets (following IATA PEX or other applicable discount fares). Please note that any arrangements for the purchase of air tickets should be in accordance with the "Guide on Purchases of Air Tickets for APO Participants," which will be sent to the selected participants and is available on the APO website at <http://www.apo-tokyo.org> and from APO Liaison Officers in member countries. Neither the APO nor the implementing organization(s) will be responsible for paying any additional per diem allowances and hotel accommodation costs due to early arrival, delayed departure, rerouting of tickets, or any other reason whatsoever.
- iii) Hotel accommodations and per diem allowances for up to 20 overseas participants for up to seven days at the rate to be specified later.
- iv) All other local implementation costs.

##### **b) To be borne by participants or participating countries:**

###### *For all participants*

- i) Participants should be fully insured in Japan, regardless of any insurance coverage obtained in their own country, against accident and illness (including hospitalization) for:
  - accidental death and dismemberment up to ¥4,000,000

- medical expenses for accident up to ¥4,000,000
- medical expenses for illness up to ¥4,000,000

for the entire duration of the project and travel. The APO will secure this insurance on behalf of the participants in the host country from the day before project commencement until the day after project completion. Each participant must pay the premium himself/herself out of the per diem allowances provided. Neither the APO nor the implementing organization will be responsible for any eventuality arising from accident or illness.

- ii) All expenses related to visa fees and airport taxes.
- iii) Any expenses incurred by participants for stopovers on the way to and from the project venue as well as for extra stay at the project venue before and/or after the official project period on account of early arrival or late departure, for example, due to either limited available flights or any other reason whatsoever.

Details of the implementation procedures will be provided in the PIP to be issued for each project.



Ryuichiro Yamazaki  
Secretary-General