



PROJECT NOTIFICATION

PN Issue Date	4 April 2019
Project Code	19-RP-01-GE-RES-C
Title	Program Development Fund (PDF)
Timing and Duration	Between one week and several months, depending on the type of project or activity
Venue	APO Secretariat
Implementing Organization(s)	The PDF will be administered by the APO Secretariat in consultation with member countries

1. Objectives

- a. To help member countries achieve the APO Vision 2020 by meeting their needs and expectations through projects under the Program Development Fund budget and ensuring that they are future ready; and
- b. To enhance the process of APO strategy development, program planning, and policy advisory formulation including key inputs for the two-year plan and strategy to help develop the institutional capacity of NPOs.

2. Background

The Program Development Fund (PDF) was created to support activities not covered by other projects in the annual program plan aimed at meeting the needs and expectations of member countries. Previous projects funded by the PDF include the APO–Accenture Business Model Transformation Consultancy Project as well the Data Skills program facilitated by the Future Moves Group.

Accenture Digital was engaged to review the current approach to achieving the goals of the APO Vision 2020 and to recommend a new business model to improve and maximize the impact of programs and projects. Some of the research tasks that was undertaken by Accenture include interviewing NPO stakeholders and Secretariat staff to identify key areas for future engagement and building the capacity for strategic foresight planning and future-thinking in member countries and NPOs. The data skills program introduced principles of data analysis and visualization for select APO staff.

3. Scope and Methodology

Activities associated with the PDF include:

- a. Assigning resource persons and/or Secretariat staff to participate in missions, seminars, workshops, and forums to receive updates on the latest trends and developments in innovative productivity concepts and practices;
- b. Collaborating with reputable partner organizations and experts and defining outputs useful to and supportive of the APO's and NPOs' strategic objectives;
- c. Working with individual NPOs to devise projects that will meet and address their unique needs; and
- d. Sponsoring any other initiatives or programs that are deemed to contribute to APO Vision 2020, meeting the needs and expectations of member countries, and helping member countries be future-ready;

4. Implementation Procedures

For each activity sponsored under the PDF, a specific Project Implementation Plan (PIP) will be undertaken. The PIP will contain detailed description of the activities to be undertaken including objectives, specific financial arrangements, and other implementation details.

5. Financial Arrangements

The details of the financial arrangements for the activities will be provided in each PIP.



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Secretary-General