



## PROJECT NOTIFICATION

<b>PN Issue Date</b>	6 February 2020
<b>Project Code</b>	20-AG-17-GE-DLN-A
<b>Title</b>	Self-learning e-Course for the Agriculture and Food Sectors
<b>Timing and Duration</b>	Throughout the year
<b>Venue</b>	APO Secretariat
<b>Implementing Organization(s)</b>	APO Secretariat
<b>Participating Member Countries</b>	NA
<b>Closing Date for Applications</b>	NA

## **1. Objectives**

- a. To provide basic training to numerous participants in productivity tools, techniques, methods, and practices in selected subject areas of broad significance related to the agriculture and food sectors; and
- b. To create a pool of productivity professionals and practitioners with best-in-class knowledge of the most recent productivity know-how and practices in a cost-effective manner while reaching as many participants as possible.

## **2. Background**

Depending upon the needs of members and relevance of subject areas, the APO develops self-learning e-courses and offers them on its e-learning portal. These courses are developed based on the APO's experience and knowledge accumulated over years of organizing capacity-building projects in its focus areas. Based on the success of the self-learning e-courses over the past years, the APO plans to organize similar or upgraded ones relating to the agriculture and food sectors in 2020. The courses will continue focus on APO key initiatives such as agricultural transformation, innovative food value chains, revitalizing rural communities, and sustainable agriculture.

For each course, a separate project implementation plan (PIP) containing specific information on the course and subject will be issued. NPOs are requested to start promoting the courses after receiving the PIPs.

## **3. Scope and Methodology**

### **Scope**

The scope of each course will be decided based on the subject and will be detailed in the PIP issued later for each course.

### **Methodology**

Each course will consist of self-learning e-modules, additional study materials for participants, intermittent quizzes for self-assessment, and a final examination to qualify for the APO certificate. All learning modules, carefully prepared by internationally recognized experts, will be uploaded to the course site on the e-learning portal.

## **4. Modality of Implementation**

Courses will be offered through the eAPO web portal: <http://eAPO-tokyo.org>. Participants can register on this portal and create their own accounts. Registered participants are required to complete all learning modules and self-assessment quizzes before taking the final examination. Based on the results of the final examination, successful participants from APO member economies will be awarded APO e-certificates.

## **5. Special Features**

- a. Participants can register on the APO e-learning portal and create accounts by themselves.
- b. Registered participants' progress will be tracked and monitored by the APO Secretariat throughout the course.
- c. Participants can complete the course at their own pace within the prescribed official duration of the course.
- d. Completion of all modules and quizzes is compulsory before taking the final examination.
- e. A minimum score of 70% on the final examination is required to qualify for the APO e-certificate. The e-certificates will be sent to participants' registered e-mail addresses one day after completion of the final examination.
- f. Successful participants may be given preference based on merit for selection to attend future APO multicountry face-to-face projects on the same subject in consultation with NPOs.

## **6. Qualifications of Candidates**

This course is open to the general public and thus no specific qualifications are required.

## **7. Financial Arrangements**

### **To be met by NPOs**

- a. Coordination, communication, and promotional support for the courses.
- b. Any other local costs.

### **To be met by the APO**

- a. All costs related to development of the self-study modules, additional study materials pertaining to the courses, self-assessment quizzes, and examination.
- b. Cost of hosting the courses on the APO's e-learning portal and operating it from the APO Secretariat.

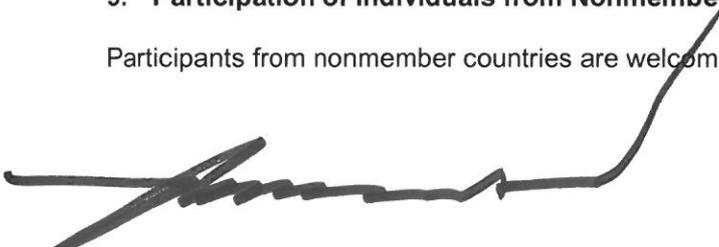
## **8. Actions by Member Countries/NPOs**

Member countries/NPOs are requested to:

- a. Promote and market the courses by sending the project notifications and PIPs to as many relevant organizations as possible and encouraging all interested individuals to participate.
- b. Upload the course announcements on the NPO's website and/or provide a link to the APO's e-learning portal.
- c. Interact with registered participants and provide them with necessary inputs and guidance, if necessary.
- d. Provide all necessary support and cooperation proactively to the APO Secretariat for successful implementation of the courses.

## **9. Participation of Individuals from Nonmember Countries**

Participants from nonmember countries are welcome to take the course for self-development.



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Secretary-General