



ASIAN PRODUCTIVITY ORGANIZATION

PROJECT NOTIFICATION

28 November 2016

- 1. Project Code** 17-AG-06-GE-WSP-B
- 2. Title** Workshop on Successful Models of Integrated Farming
- 3. Timing and Duration** 7–11 May 2017 (five days)
- 4. Venue** Dhaka, Bangladesh
- 5. Implementing Organization** National Productivity Organisation
Ministry of Industries
Shipla Bhaban (1st Floor) 91, Motijheel Commercial Area,
Dhaka-1000
Tel: 880-2-9587501, 880-2-01720-107032
Fax: 880-2-9563553
e-Mail: npobangla@yahoo.com
- 6. Number of Overseas Participants** Up to 18 qualified participants from Cambodia, Republic of China, Fiji, India, Indonesia, IR Iran, Lao PDR, Malaysia, Mongolia, Nepal, Pakistan, Philippines, Sri Lanka, Thailand, and Vietnam.

However, other member countries with special interest in this project may nominate candidates upon consultation with the APO Secretariat.
- 7. Number of Local Participants** Up to six qualified participants
- 8. Closing Date for Nominations** 06 March 2017
- 9. Objectives**
 - a. To review trends in the development and adoption of integrated farming (IF);
 - b. To share successful models of IF;
 - c. To develop action plans for participants to promote the adoption and scaling up of successful models and best practices of IF in their countries; and
 - d. To contribute to promoting sustainability in agriculture and increasing farm productivity and profitability to enhance inclusive growth.

10. Background

Agricultural producers often concentrate on monoculture due to convenience in farming practices, although there is high risk of crop failure, decline in soil productivity, and overproduction. Monoculture is also associated with a high degree of uncertainty in income

and farm employment. It is imperative to evolve a suitable strategy for augmenting the income of farms and farm employment, as well as improving soil productivity and sustainability of agricultural systems. IF, which combines various agricultural enterprises such as crop production, animal husbandry, fishery, forestry, etc., may be the answer.

IF practices emphasize the use of naturally, sustainably produced soil nutrients and cultivation of diversified crops, livestock husbandry, and allied enterprises in a manner that enhances overall farm productivity in balance with local, regional, and global environmental resources. IF makes judicious use of agricultural inputs and farm resources, generates farm employment, optimizes technology use, produces diverse agrifood products, increases farm profitability, and generates farm income year round. IF also contributes to Green Productivity and sustainability in agriculture as it utilizes less fossil fuel-based resources and minimizes waste generation and environmental pollution. It also improves agricultural resilience and adaptability to changing climate conditions.

Despite several benefits of IF, it is always challenging to put it in place on a farm. Main impediments include a lack of technical knowledge and information on IF methods, requirement for diverse skills on the part of farmers to handle multiple enterprises simultaneously, insufficient training and technical support to farmers, and lack of public financial support for farmers' initial sustainable agriculture transition efforts and investments, lack of recognition of the value of environmental services, and unavailability of ensured marketing facilities.

There are many innovative IF models in practice in the region and beyond. This workshop is being organized to share successful models of IF and find ways to promote the adoption and scaling up of such models in member countries.

11. Scope and Methodology

The tentative topics to be covered are:

- a. Sustainable farming systems in Asia and the Pacific: status, trends, challenges, and opportunities;
- b. Cost-effective new technologies for small- and medium-sized IF;
- c. Roles of government, the private sector, NGOs, agribusiness companies, markets, and farmers in stimulating the adoption of IF;
- d. Successful models of IF; and
- e. Best practices for improving IF productivity and profitability.

The workshop will consist of interactive sessions on theme presentations, sharing of country papers, individual/group exercises, and field visits.

The tentative program of the workshop is given below:

Date/Time	Activity
Saturday, 6 May 2017	Arrival of participants in Dhaka
Sunday, 7 May	Opening session Presentation of resource papers
Monday, 8 May	Presentation of resource papers Presentation of country papers

Tuesday, 9 May	Site visits
Wednesday, 10 May	Presentation of resource papers Group workshop/exercise
Thursday, 11 May	Presentation of group workshop output Program evaluation by participants, resource persons, and implementing organization Summing-up session Closing session
Friday, 12 May 2017	Departure of participants

12. Qualifications of Candidates

The participants are expected to possess the following qualifications:

Present Position	Agricultural extension managers/officers or researchers and academics in charge of promoting sustainable agriculture.
Experience	At least two years of experience in the position described above.
Education	University degree or equivalent qualification from a recognized university/institution.
Language	All proceedings of the project are conducted in English, and participants are frequently required to make oral and written presentations. They must therefore be proficient in spoken and written English. Those who are not proficient in English will not be accepted.
Health	Physically and mentally fit to attend an intensive project requiring participants to complete a number of individual and group activities and strenuous fieldwork. It is therefore recommended that member countries do not nominate candidates likely to suffer from physical and mental stress.
Age	Candidates who meet the qualifications above are generally between 30 and 50 years of age.
APO Certificate	Participants are required to attend the entire program to receive the APO certificate of attendance.

13. Financial Arrangements

To be borne by participants or participating countries

- a. Participants' insurance premiums: All participants should be fully insured against accident and illness (including hospitalization and death) for a principal sum equivalent to USD10,000.00 for the entire duration of the project and travel and must submit to the APO Secretariat a copy of the comprehensive travel insurance certificate before participation. Such insurance should be valid in the host country. This insurance requirement is in addition to existing government insurance coverage in some member countries. If any participant is unable to insure himself/herself as stipulated above, he/she should secure this insurance in the host country at the commencement of the project and pay the premium himself/herself, if necessary, from the per diem allowance provided.

Neither the APO nor the implementing organization will be responsible for any eventuality arising from accident or illness.

- b. All expenses related to visa fees and airport taxes.
- c. Any expenses incurred by participants for stopovers on the way to and from the project venue as well as for extra stay at the project venue before and/or after the official project period because of early arrival or late departure, for example, due to either limited available flights or any other reason.

To be borne by the host country

- a. Per diem allowances and hotel accommodation for up to 18 overseas participants for up to six days at the rate to be specified later.
- b. All local implementation costs.

To be borne by the APO

- a. All assignment costs of overseas resource persons.
- b. Round-trip economy-class international airfare by the most direct route between the international airport nearest to the participants' place of work and Dhaka. As far as practicable, all participants should purchase discount tickets. Please note that the arrangements for the purchase of air tickets should follow the "Guide on Purchases of Air Tickets for APO Participants," which will be sent to the selected participants. It is also available on the APO website and from APO Liaison Officers in member countries.
- c. The APO may select more than 18 overseas participants in anticipation of last-minute withdrawals or no-shows. If more than 18 overseas participants attend, per diem allowances and hotel accommodation costs will be borne by the APO for up to two additional overseas participants at the rate to be prescribed for up to six days.

14. Actions by Member Countries

- a. Each participating country is requested to nominate three or more candidates in the order of preference. Please ensure that candidates nominated meet the qualifications specified under section 12 above.
- b. No form of self-nomination will be accepted. All nominations must be endorsed and submitted by an APO Director, Alternative Director, Liaison Officer, or their designated officer.
- c. Please note that nomination of a candidate does not necessarily guarantee that he/she will be selected. Selection is at the discretion of the APO Secretariat. A basic criterion for selection is the homogeneity of the participants in terms of qualifications and work experience. Nonselection therefore does not mean that the candidates concerned are not competent enough. Sometimes candidates are not selected because they are overqualified for a project.
- d. Each nomination should be accompanied by the necessary documents. A nomination lacking any of these documents may not be considered: two copies of the candidate's biodata on the APO biodata form together with a passport-sized photograph. The biodata form can be downloaded from the APO website (www.apo-tokyo.org). We encourage submitting the biodata form to the APO Secretariat in electronic form as an attachment to a cover e-mail message from the APO Director, Alternate Director, or Liaison Officer. The nomination documents should be sent to the Agriculture Department, APO

Secretariat (e-mail: agr@apo-tokyo.org, fax: 81-3-5840-5324).

- e. The APO Medical and Insurance Declaration/Certification Form. Every candidate must complete and submit a copy of the APO Medical and Insurance Declaration/Certification Form with his/her biodata at the time of nomination. Please note that self-declaration is sufficient for candidates without any of health conditions or illnesses listed on the reverse side of the medical form. However, for all others, medical certification by a licensed physician on the reverse side of the medical form is required.
- f. Necessary documents are to be submitted electronically. In that case, there is no need to send a hard copy by postal mail. However, if the documents are submitted by fax, member countries are requested to mail the originals of the documents to the APO Secretariat as well. If a digital photograph of a nominee is not attached to the electronic biodata form, a hard-copy photograph should be sent to the APO Secretariat by postal mail. Please give the candidate's name and the project code on the reverse side of the photograph.
- g. Member countries are requested to adhere to the nomination deadline given on page 1. The APO Secretariat may not consider late nominations as they have in the past resulted in considerable difficulties to the implementing organization in its preparatory work for the project.
- h. For member countries where nominations are required to be approved by higher government authorities and require a longer time, the APO Liaison Officers/NPOs are urged to send the names of nominees on or before the deadline, indicating that government approval will follow.
- i. If a selected participant becomes unable to attend, he/she should inform the APO Liaison Officer/NPO in his/her country immediately and give the reason for withdrawal. The NPO concerned is requested to transmit that information to the APO Secretariat and the host country promptly.
- j. NPOs are requested to inform the selected participants that they are not to bring family members or to engage in any private business activities during the entire duration of the project.
- k. Each selected participant should be instructed to arrive at the venue one day before the start of the official project. Also, he/she is expected to return home upon completion of the official project because he/she is visiting the host country for the specific purpose of attending this APO workshop.
- l. NPOs should inform participants that they must attend all five days of the project to qualify for the certificate of attendance.

15. Actions by the APO Secretariat

- a. Under normal circumstances, candidates who are selected will be informed of their acceptance at least four weeks prior to the start of the project.
- b. If some candidates fail to qualify or be unable to participate after selection, or if some member countries fail to nominate any candidate, their slots may be filled by alternates from the same or another member country on a merit basis.

16. Project Preparation

Participants are required to prepare a paper prior to departure for the project venue. In preparing the paper, they are expected to follow the "Guidelines for the Preparation of

Country Papers” to be provided later.

17. Postproject Actions

All participants are required to prepare action plans and share the plans with their NPOs. The APO will also request participants to submit progress reports six months after completion of the workshop.

18. Evaluation of Participants

If the conduct/attendance/performance of a participant is not satisfactory, these will be reported to the APO director concerned.

19. Guide for Participants

Other conditions for participation are given in the *APO Guide for Participants*, which is available from APO Liaison Officers/NPOs in member countries and on the APO website (www.apo-tokyo.org).



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Secretary-General