



ASIAN PRODUCTIVITY ORGANIZATION

## PROJECT NOTIFICATION

**12 August 2015**

- 1. Project Code** 15-IN-91-SPP-WSP-B
- 2. Title** Workshop on Sustainable Community Development
- 3. Timing and Duration** 23–27 November 2015 (five days)
- 4. Venue** Daegu, Republic of Korea
- 5. Implementing Organization** Korea Productivity Center (KPC)  
57-1 Sajik-ro, Jongno-gu, Seoul 110-751  
Republic of Korea  
Phone: 82-2-724-1180  
Fax: 82-2-737-9140
- 6. Number of overseas Participants** Up to 15 qualified overseas participants from Bangladesh, Cambodia, Fiji, India, Indonesia, Iran, Lao PDR, Mongolia, Nepal, Pakistan, Sri Lanka,, and Vietnam. However, other member countries with special interest in this project may nominate candidates upon consultation with the APO Secretariat.
- 7. Number of Local Participants** Up to six qualified participants
- 8. Closing Date for Nominations** 9 October 2015
- 9. Objectives**

This workshop will examine, discuss, and share the experience of development in the Republic of Korea (ROK) from which the participants are expected to gain insight on sustainable development. Specifically, the Saemaul Undong (New Village Movement), economic development, reforestation, and environmental protection experiences of the ROK will be introduced. The participants will also have opportunities to visit various sites to enhance their understanding. Each participant will have an opportunity to make a presentation on his or her country's current situation and development policies on community development and to speak on the possibility of applying the Korean experience to his or her country in the form of an action plan at the end of the workshop.

## 10. Background

Many developing countries admire the compressed development arc of the ROK. They want to learn how the ROK could have developed so rapidly in a period of approximately 50 years. This workshop will introduce the Saemaul Undong, a comprehensive rural development program in the 1970s which spread beyond rural communities to urban areas, industries, schools, etc. The economic development, reforestation, and environmental protection experiences of the ROK will also be shared with the participants to provide additional insight on sustainability.

## 11. Scope and Methodology

### Scope

Concept and implementation of the Saemaul Undong; the Saemaul Undong and economic development; economic development plans and policies in the ROK; the Saemaul Undong and reforestation, urban forestation, and landscape management in the ROK; water and water pollution management in the ROK; and issues related to sustainable development.

### Methodology

Interactive lectures, group discussions, exchanges of information with representatives of relevant organizations, site visits, presentations of country reports, and preparation/presentation of action plans.

The tentative program of this workshop is given below:

Date/Time	Activity
Sun., 22 November 2015	Arrival of participants in Daegu
Mon., 23 November	Opening session, course overview, presentations
Tues., 24 November	Presentations
Wed., 25 November	Site visits
Thurs., 26 November	Country paper presentations and group discussion
Fri., 27 November	Group presentation, action plan presentation, and closing session

## 12. Qualifications of Candidates

The participants are expected to possess the following qualifications:

Present Position	Professionals from government agencies working in the areas of community or rural development, economic development, or forest and/or environmental management, or staff and representatives of nonprofit organizations handling community development issues.
Experience	At least five years of experience in the position described above.
Education	University degree from a recognized university/institution or equivalent qualification/experience.
Language	All proceedings of the project are conducted in English, and participants are frequently required to make oral and written

presentations. They must therefore be proficient in spoken and written English. Those who are not proficient in English will not be accepted.

Health	Physically and mentally fit to attend an intensive project requiring participants to complete a number of individual and group activities and strenuous fieldwork. It is therefore recommended that member countries do not nominate candidates likely to suffer from physical and mental stress.
Age	Candidates who fit the above profile are typically between 40 and 55 years of age.
APO Certificate	Participants are required to attend the entire program to receive the APO certificate of attendance

### **13. Financial Arrangements**

#### **To be borne by participants or participating countries**

- a. Participants must be fully insured against accident and illness (including hospitalization and death) for a principal sum of US\$10,000.00 for the entire duration of the project and travel and must submit to the APO a copy of the comprehensive travel insurance certificate before participation. Such insurance must be valid in the countries to be visited. If a participant is unable to arrange for insurance coverage in the host country at the start of the project, he/she must pay the premium himself/herself out of the per diem allowances provided. Neither the APO nor the implementing organization will be responsible for any eventuality arising from accident or illness.
- b. All expenses related to visa fees and airport taxes.
- c. Any expenses incurred by participants for stopovers on the way to and from the project venue as well as for extra stay at the project venue before and/or after the official project period on account of early arrival, late departure or rerouting of air tickets, for example, due to either limited available flights or any other reason.

#### **To be borne by the host country**

Staff costs related to coordination and management of the workshop.

#### **To be borne by the APO**

- a. All assignment costs of resource persons.
- b. Round-trip economy-class international airfare by the most direct route between the international airport nearest to the participants' place of work and Incheon. As far as practicable, all participants should purchase discount tickets. Please note that the arrangements for the purchase of air tickets should follow the "Guide on Purchases of Air Tickets for APO Participants," which will be sent to the selected participants. It is also available on the APO website and from APO Liaison Officers in member countries.

- c. Per diem allowances and hotel accommodation for participants for up to six days at the rate to be specified later.
- d. All local implementation costs.

#### **14. Actions by Participating Countries**

- a. Each participating country is requested to nominate three or more candidates in the order of preference. Please ensure that candidates nominated meet the qualifications specified under section 12 above.
- b. No form of self-nomination will be accepted. All nominations must be endorsed and submitted by an APO Director, Alternative Director, Liaison Officer, or their designated officer.
- c. Please note that nomination of a candidate does not necessarily guarantee that he/she will be selected. Selection is at the discretion of the APO Secretariat. A basic criterion for selection is the homogeneity of the participants in terms of qualifications and work experience. Nonselection therefore does not mean that the candidates concerned are not competent enough. Sometimes candidates are not selected because they are overqualified for a project.
- d. Each nomination should be accompanied by the documents listed below. A nomination lacking any of these documents may not be considered: two copies of the candidate's biodata on the APO biodata form together with a passport-sized photograph. The biodata form can be downloaded from the APO web site ([www.apo-tokyo.org](http://www.apo-tokyo.org)). We encourage submitting the biodata form to the APO Secretariat in electronic form as an attachment to a cover e-mail message from the APO Director, Alternate Director, or Liaison Officer.
- e. The APO Medical and Insurance Declaration/Certification Form. Every candidate must complete and submit a copy of the APO Medical and Insurance Declaration/Certification Form with his/her biodata at the time of nomination. Please note that for this particular project self-declaration is sufficient for candidates without any of the health conditions or illnesses enumerated on the reverse side of the medical form. However, for all others, medical certification by a licensed physician on the reverse side of the medical form is required.
- f. Necessary documents are to be submitted electronically. In that case, there is no need to send a hard copy by postal mail. However, if the documents are submitted by fax, member countries are requested to mail the originals of the documents to the APO Secretariat as well. If a digital photograph of a nominee is not attached to the electronic biodata form, a hard-copy photograph should be sent to the APO Secretariat by postal mail. Please give the candidate's name and the project code on the reverse side of the photograph.
- g. Member countries are requested to meet the nomination deadline specified on the first page. The APO may not consider late nominations as they have in the past resulted in considerable difficulties to the implementing organization in its preparatory work for the project.

- h. For member countries where nominations are required to be approved by higher government authorities and require a longer time, the APO Liaison Officers/NPOs are urged to send the names of nominees on or before the deadline, indicating that government approval will follow.
- i. If a selected participant becomes unable to attend, he/she should inform the APO Liaison Officer/NPO in his/her country immediately and give the reason for withdrawal. The NPO concerned is requested to transmit that information to the APO Secretariat and the host country promptly.
- j. NPOs are requested to inform the selected participants that they are not to bring family members or to engage in any private business activities during the entire duration of the project.
- k. Each selected participant should be informed to arrive at the venue one day before the start of the official project. Also, he/she is expected to return home upon completion of the official project because he/she is visiting the host country for the specific purpose of attending this workshop.
- l. NPOs should inform participants that they must attend all five days of the project to qualify for the certificate of attendance.

## **15. Project Preparation**

The participants are required to prepare a paper prior to departure for the project venue. In preparing the paper, they are expected to follow the "Guidelines for the Preparation of Country Papers" to be provided later.

## **16. Postproject Actions**

All participants are required to prepare action plans and share the plans with their NPOs. The APO will also request participants to submit progress reports six months after completion of the workshop.

## **17. Guide for Participants**

Other conditions for participation are given in the *APO Guide for Participants*, which is available from APO Liaison Officers/NPOs in member countries and on the APO website ([www.apo-tokyo.org](http://www.apo-tokyo.org)).



Mari Amano  
Secretary-General