



ASIAN PRODUCTIVITY ORGANIZATION

PROJECT NOTIFICATION ADDENDUM

19 June 2013

1. **Project Code** 13-AG-16-GE-WSP-B
2. **Project Title** Workshop on Developing Farming Systems for Climate Change Mitigation
3. **Duration:** 12–16 August 2013 (five days)
4. **Venue:** Colombo, Sri Lanka
5. **Addendum No.** 1
6. **Reference:** APO Project Notification 13-AG-16-GE-WSP-B dated 19 April 2013
7. **Details:** Changes in Project Notification Items No. 3 “Duration”; No. 6 “Number of Overseas Participants”; and No. 13 “Financial Arrangements”

7-1 Change in Item No. 3 Duration

The duration of the workshop has been changed from 12–16 August 2013 to **26–30 August 2013** (five days).

7-2 Addition of collaborating organization

The Asian Development Bank Institute (ADBI) will be the collaborating organization for the workshop.

Asian Development Bank Institute
Kasumigaseki Building 8F
3-2-5 Kasumigaseki, Chiyoda-ku,
Tokyo 100-6008, Japan

7-3 Change in Item No. 6, Number of Overseas Participants

- 6.1 Up to 18 APO participants from APO member countries
(nominations to be submitted by NPOs to the APO Secretariat)
- 6.2 Up to 14 ADBI participants from ADB member countries
(nominations to be submitted by the concerned focal points to the ADBI Secretariat)

7-4 Change in Item No. 13 Financial Arrangements

- c) To be borne by the host country (Sri Lanka):

- i) Hotel accommodations and per diem allowances for up to 18 APO overseas participants for up to six days at the rate to be specified later.
- ii) All local implementation costs for up to 18 APO overseas participants.
- d) To be borne by the ADBI**
- i) All costs of ADBI-assigned overseas resource persons.
- ii) Round-trip economy-class international airfare for up to 14 ADBI participants.
- iii) Hotel accommodations and per diem allowances for up to 14 ADBI overseas participants for up to six days at the rate to be specified later.
- iv) Any other local costs for ADBI participants.

Unless otherwise modified by the APO in writing, the provisions of the Project Notification dated 19 April 2013 pertaining to this workshop remain valid.



Ryuichiro Yamazaki
Secretary-General



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19 April 2013

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2. **Title** Workshop on Developing Farming Systems for Climate Change Mitigation
3. **Duration** 12–16 August 2013 (five days)
4. **Venue** Colombo, Sri Lanka
5. **Implementing Organizations**

Ministry of Agriculture
Govijana Mandiraya, No. 80/5, Rajamalwatte Avenue
Battaramulla, Sri Lanka
Phone: 94-11-2887431/2868918
Fax: 94-11-2888910
e-Mail: nandalajyanetti@yahoo.com, dbtwij@hotmail.com

National Productivity Secretariat
10th Floor, Sethsiripaya 2nd Stage
Baththaramulla, Sri Lanka
Phone: 94-11-2812163
Fax: 94-11-2812162
e-Mail: nposl@nps.lk
Website: www.nps.lk
6. **Number of Overseas Participants** Up to 18 qualified participants from the Bangladesh, Republic of China, Fiji, India, Indonesia, IR Iran, Republic of Korea, Japan, Malaysia, Pakistan, Philippines, Thailand, and Vietnam. However, other member countries with particular interest in this project may nominate candidates upon consultation with the APO Secretariat.
7. **Number of Local Participants** Up to six qualified participants
8. **Closing Date for Nominations** 20 June 2013
9. **Objectives**
 - a) To review the current efforts in the promotion and adoption of farming systems that can contribute to climate change mitigation;
 - b) To assess the various technical options, farming system models, and best practices relevant to climate change mitigation; and
 - c) To formulate strategic action plans and roadmaps for promoting such good practices.

10. Background

Agriculture faces the triple challenge of ensuring food security through enhancing productivity, increasing climate resilience, and contributing to climate change mitigation. The sector is expected to produce more food to meet the requirements of the growing global population and more specifically to contribute to food security and poverty alleviation in developing countries. Two-thirds of the world's poor live in rural areas in developing countries, with most of them dependent on agriculture for their livelihood. To achieve these goals and sustainability in agriculture, both the productivity and climate change resilience of farming systems need to be enhanced.

While agriculture is the sector most vulnerable to climate change, it is also a major source of greenhouse gas (GHG) emissions. According to some estimates, agriculture accounts for about 14% of global GHG emissions, which include carbon dioxide, methane, and nitrous oxide. It is also claimed to be the main reason behind deforestation, which roughly accounts for an additional 17% of global GHG emissions. It is therefore crucial to develop and promote the adoption of smart farming systems that could increase productivity and sustainability, and at the same time enhance the contribution of agriculture to climate change mitigation. Concerted efforts of all key stakeholders such as farmers, the public and private sectors, civil society, and NGOs will be needed.

11. Scope and Methodology

The tentative modules to be covered are:

- a) Climate change and agricultural productivity: challenges and opportunities;
- b) Key characteristics of farming systems for mitigating climate change;
- c) Adoption of environment-friendly farming systems: issues and challenges;
- d) Policy and institutional frameworks for promoting the development and adoption of farming systems for climate change mitigation;
- e) Financing for the environmental services of environment-friendly farming systems; and
- f) Examples of farming systems that mitigate climate change.

The workshop will consist of interactive sessions on theme presentations, sharing of country experience on environment-friendly and climate change-resilient farming systems, individual / group exercises, and field visits to observe the relevant farming systems.

12. Qualifications of Participants

The participants in this workshop are expected to contribute a technical paper for publication on the subject (the guidelines for preparation of papers will be provided to the selected participants). The participants are also expected to possess the following qualifications:

- (a) Age: Preferably between 35 and 50 years.
- (b) Education: University degree or equivalent qualification from a recognized university/institution
- (c) Present Position: Government officials, professionals, academics, and consultants in charge of developing/promoting farming practices/systems with the potential to mitigate climate change.
- (d) Experience: At least three years of experience in the position described in (c) above.
- (e) Language: All proceedings of the workshop are conducted in English, and participants are frequently required to make oral and written presentations. They must therefore be proficient in spoken and written

English. *Those who are not proficient in English need not apply.*

- (f) Health: Physically and mentally fit to attend an intensive workshop requiring participants to complete a number of individual and group activities and strenuous fieldwork. It is therefore recommended that member countries refrain from nominating candidates likely to suffer from physical and mental strain.
- (g) Attendance: Participants must attend all five days of the workshop to qualify for the certificate of attendance.
- (h) Post Project: All participants are required to prepare action plans and share the plans with their NPOs. The APO will also request participants to submit progress reports six months after completion of the workshop.

13. Financial Arrangements

a) To be borne by the APO:

- i) All assignment costs of overseas resource persons.
- ii) Round-trip economy-class international airfare by the most direct route between the international airport nearest to the participant's place of work and Colombo. As far as practicable, all participants should purchase discount tickets. Please note that the arrangements for the purchase of air tickets should be in accordance with the "Guide on Purchases of Air Tickets for APO Participants," which will be sent to the selected participants and is available on the APO website and from APO Liaison Officers in member countries.

b) To be borne by participants or participating countries:

For all participants

- 1) *Participants' insurance premiums:* All participants should be fully insured against accident and illness (including hospitalization and death) for a principal sum equivalent to US\$10,000.00 for the entire duration of the project and travel, and must submit to the APO Secretariat a copy of the comprehensive travel insurance certificate before participation.

Such insurance should be valid in Sri Lanka. This insurance requirement is **in addition** to existing government insurance coverage in some member countries. If any participant is unable to insure himself/herself as stipulated above, he/she should secure this insurance in the host country at the commencement of the project and pay the premium himself/herself, if necessary, from the per diem allowance provided. Neither the APO nor the implementing organizations will be responsible for any eventuality arising from accident or illness.

- 2) All expenses related to visa fees and airport taxes.
 - 3) Any expenses incurred by participants for stopovers on the way to and from the project venue as well as for extra stay at the project venue before and/or after the official project period on account of early arrival or late departure, for example, due to either limited available flights or any other reason whatsoever.
- #### c) To be borne by the host country (Sri Lanka):
- i) Per diem allowances and hotel accommodation for up to 18 overseas participants for up to six days at the rate to be specified later.

- ii) All local implementation costs.

14. Actions by Member Countries

Nominations

- (a) Each participating country is requested to nominate three or more candidates in the order of preference. Please ensure that candidates nominated meet the qualifications specified under section 12 above.
- (b) No form of self-nomination will be accepted. All nominations must be endorsed and submitted by an APO Director, Alternative Director, Liaison Officer, or their designated officer.
- (c) Please note that nomination of a candidate does not necessarily guarantee that he/she will be selected. Selection is at the discretion of the APO Secretariat. A basic criterion for selection is the homogeneity of the participants in terms of qualifications and work experience. Nonselection therefore does not mean that the candidates concerned are not competent enough. Sometimes candidates are not selected because they are overqualified for the given project.

Required Documents

- (d) Each nomination should be accompanied by the documents listed below. A nomination lacking any of these documents may not be considered:
 - i) Two copies of the candidate's biodata on the APO biodata form together with passport-sized photograph. The biodata form can be downloaded from the APO website. Downloading information is also available from www.apo-tokyo.org. We encourage submitting the biodata form to the APO Secretariat in electronic form as an attachment to a cover e-mail message from the APO Director, Alternate Director, or Liaison Officer. The nomination documents should be sent to the Agriculture Department, APO Secretariat (e-mail: agr@apo-tokyo.org, fax: 81-3-5840-5324).
 - ii) The APO Medical and Insurance Declaration/Certification Form. Every candidate must complete and submit a copy of the APO Medical and Insurance Declaration/Certification Form with his/her biodata at the time of nomination. Please note that self-declaration is sufficient for candidates without any of health conditions or illnesses enumerated on the reverse side of the medical form. However, for all others, medical certification by a recognized physician on the reverse side of the medical form is required.
- (e) Member countries are encouraged to submit the necessary documents electronically as mentioned in d)-i). In that case, there is no need to send a hard copy by postal mail. However, if the documents are submitted by fax, member countries are requested to mail the originals of the documents to the APO Secretariat as well. If a digital photograph of a nominee is not attached to the electronic biodata form, a hard-copy photograph should be sent to the APO Secretariat by postal mail. Please specify the candidate's name and the project code on the reverse side of the photograph.

Nomination Deadline

- (f) Member countries are requested to abide by the nomination deadline of 20 June 2013. The APO Secretariat may not consider late nominations as they have in the past resulted in considerable difficulties to the implementing organization in its preparatory work for the project.
- (g) For member countries where nominations are required to be approved by higher

government authorities and hence require a longer time, the APO Liaison Officers/NPOs are urged to send the names of nominees on or before the deadline, indicating that government approval will follow.

Others

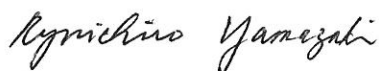
- (h) Under normal circumstances, candidates who are selected will be informed of their acceptance at least four weeks prior to the commencement of project.
- (i) Should some candidates fail to qualify or be unable to participate after selection, or should some member countries fail to nominate any candidate, their slots may be filled by alternates from the same or another member country on a merit basis.
- (j) If a selected participant becomes unable to attend, he/she should inform the APO Liaison Officer/NPO in his/her country immediately of his/her inability to participate and the reason for withdrawal. The NPO concerned is requested to transmit that information to the APO Secretariat and the host country promptly.
- (k) NPOs are requested to inform the selected participants that *they are not to bring family members or to engage in any private business activities during the entire duration of the project.*
- (l) Each selected candidate is required to arrive at the venue one day before the start of the official project. Also, he/she is expected to return home upon completion of the official project because he/she is visiting the host country for the specific purpose of attending this APO workshop.

15. Country Paper Preparation

The participants are required to prepare a paper focusing on farming systems for climate change mitigation prior to departure for the project venue. In preparing the paper, they are expected to follow the "Guidelines for the Preparation of Country Papers," to be provided later to the selected participants.

16. Guide for Participants

Other conditions for participation are given in the *APO Guide for Participants*, which is available from APO Liaison Officers/NPOs in member countries and on the APO website (www.apo-tokyo.org).



Ryuichiro Yamazaki
Secretary-General

