



PROJECT NOTIFICATION

Ref. No.: 22-CL-41-GE-WSP-A-PN2200066-001

Date of Issue	25 June 2022
Project Code	22-CL-41-GE-WSP-A
Title	Workshop on Developing Healthy Workplaces for SMEs
Timing and Duration	3–5 August 2022 (three days)
Hosting Country(ies)	Philippines
Modality	Digital Multicountry
Implementing Organization(s)	Development Academy of the Philippines and APO Secretariat
Participating Country(ies)	All Member Countries
Overseas Participants	38
Local Participants	12
Qualifications of Participants	Policymakers; representatives of government agencies, academia, and SME associations; and professionals of NPOs responsible for supporting SME development and promoting productivity improvement through health and well-being in the workplace
Nomination of Participants	All nominations must be submitted through National Productivity Organizations of member countries
Closing Date for Nominations	25 July 2022

1. Objectives

- a. Examine the concept of and frameworks for healthy workplaces to increase productivity in SMEs.
- b. Learn about good practices to create healthy workplaces in SMEs.
- c. Promote healthy workplace initiatives in APO member economies.

2. Background

Health and well-being are critical for enhancing people's productivity. They apply across genders, ages, and locations to achieve inclusive productivity under the APO Vision 2025. The ILO reported in 2019 that more than 1.1 million people die every year due to work-related accidents or diseases in the Asia-Pacific region, and women, those with disabilities, and migrant workers are often involved.

In addition to health, the well-being of workers in the rapidly changing environment caused by COVID-19 pandemic-related restrictions and digitalization must be considered. Where to work, how to work, and who should work have become increasingly important considerations. In the Asia-Pacific, SMEs are dominant, and they employ the majority of workers. Therefore, SMEs need to adopt, establish, or strengthen measures to improve health and well-being in the workplace. They must also adjust to the postpandemic and digital environments. However, many SMEs have limited know-how and finances to do this, and policies supporting them are limited.

This workshop will examine frameworks and good practices for developing and operating healthy workplaces in SMEs. It will discuss the linkages to productivity and promote best practices for SMEs across APO members.

3. Scope, Methodology, and Certificate of Attendance

The duration of each day's sessions will be around three hours comprising presentations by experts, group discussions, and other relevant learning methods. The indicative topics of the presentations are:

Day 1:

- Overview of health and well-being in the workplace: Linkages to productivity
- Policies and frameworks for health and well-being in the workplace

Day 2:

- Health and well-being considerations for the digitalized postpandemic era
- Case studies on successful establishment of healthy workplaces by SMEs

Day 3:

- Case studies on successful establishment of healthy workplaces by SMEs
- Group discussion

The detailed program and list of speakers will be provided two weeks prior to the sessions with announcement of the names of the selected participants.

The participants are required to attend all sessions. This full participation is a prerequisite for receiving the APO certificate of attendance.

4. Financial Arrangements

- a. The APO will meet the assignment costs for overseas resource persons.
- b. The host country will meet the assignment costs of local resource persons and for a virtual site visit(s), either broadcast live or recorded as applicable.

5. Implementation Procedures

Please refer to the implementation procedures for APO digital multicountry projects circulated with this document.

A handwritten signature in dark ink, appearing to read 'Mochtan', with a long, sweeping flourish extending upwards and to the right.

Dr. AKP Mochtan
Secretary-General