



## PROJECT NOTIFICATION

Reference No.: 110

<b>Date of Issue</b>	1 May 2023
<b>Project Code</b>	23-RC-02-GE-TRC-B
<b>Title</b>	Training Course for Assessors of the Productivity Specialists Certification Program
<b>Timing</b>	4 September 2023–8 September 2023
<b>Hosting Country(ies)</b>	Pakistan
<b>Venue City(ies)</b>	Islamabad
<b>Modality</b>	Face-to-face
<b>Implementing Organization(s)</b>	National Productivity Organization, Pakistan
<b>Participating Country(ies)</b>	India, Indonesia, I.R. Iran, Malaysia, Mongolia, Pakistan, Sri Lanka, Turkiye, and Vietnam
<b>Overseas Participants</b>	18
<b>Local Participants</b>	6
<b>Closing Date</b>	30 June 2023
<b>Remarks</b>	Not Applicable

<b>Objectives</b>	Develop qualified, competent assessors in National Productivity Organizations (NPOs) that serve as APO-accredited certification bodies (CBs); familiarize participants with APO-PS 101:2019: Requirements for Productivity Specialists; and explain the methods, criteria, and competencies required to conduct assessment for the certification of productivity specialists.
<b>Rationale</b>	The APO Accreditation Program is a strategic initiative to accredit and reaccredit CBs on productivity specialist-related schemes. Accredited CBs are eligible to operate APO certification of persons schemes to develop competent productivity specialists across APO members who can contribute to productivity improvement in their countries and other members.
<b>Background</b>	<p>The CB Development Program assists NPOs or affiliated organizations in becoming APO-accredited CBs to operate certification schemes of productivity specialists. A CB must build up a pool of qualified assessors of candidates who apply for accreditation.</p> <p>The APO-PS 101:2019: Requirements for Productivity Specialists is a certification scheme that provides guidelines for CBs to conduct documentation verification, examination, desktop assessment, and face-to-face panel interviews before issuing certification. To strengthen CBs' capacity, this course aims to develop assessors for APO-PS 101:2019 by providing the required skills, knowledge, and ability while maintaining the highest standards in conducting assessments. Participants are expected to continue serving CBs as internal or external assessors after completion of the training course.</p>
<b>Topics</b>	Levels of certification, prerequisites, and competency requirements for productivity specialists; Roles and responsibilities of assessors; Assessment methods for productivity domain expertise, process skills, and people skills; Certification and recertification process for productivity specialists; and Assessors' code of conduct.
<b>Outcome</b>	Competent assessors for APO-PS 101 are equipped with skills, knowledge, and ability while maintaining the highest standards in conducting assessments; CBs' capability is developed; and networks among assessors in member economies are strengthened.
<b>Qualifications</b>	Senior professional staff of NPOs, certified management consultants, certified professional auditors, assessors of personnel certification schemes, and professionals to be engaged by CBs for conducting candidate assessments.

Please refer to the implementation procedures circulated with this document for further details.



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Secretary-General