



## PROJECT NOTIFICATION

Reference No.: 123

<b>Date of Issue</b>	16 May 2023
<b>Project Code</b>	23-RC-03-GE-TRC-A
<b>Title</b>	Training Course for Assessors of the Green Productivity Specialist Certification Program
<b>Timing</b>	11 July 2023–14 July 2023
<b>Hosting Country(ies)</b>	Vietnam
<b>Venue City(ies)</b>	Not Applicable
<b>Modality</b>	Online
<b>Implementing Organization(s)</b>	Vietnam National Productivity Institute (VNPI) and APO Secretariat
<b>Participating Country(ies)</b>	All Member Countries
<b>Overseas Participants</b>	38
<b>Local Participants</b>	12
<b>Closing Date</b>	23 June 2023
<b>Remarks</b>	Not Applicable

<b>Objectives</b>	Develop qualified, competent assessors in APO-accredited certification bodies (CBs); familiarize participants with APO-GPS 201:2019 Certification Scheme and Competency Standard for Green Productivity Specialists; and explain the methods, criteria, and competencies required to conduct assessment of GP certification candidates.
<b>Rationale</b>	The APO Accreditation Program is a strategic initiative that involves certification and recertification of CBs in APO members to operate productivity specialist-related schemes. Accredited CBs develop competent productivity specialists across APO members who can contribute to productivity improvement in their countries and other APO members.
<b>Background</b>	<p>The CB Development Program assists NPOs or affiliated organizations in becoming APO-accredited CBs to operate certification schemes of productivity specialists. A CB must build up a pool of qualified assessors to ensure the quality of certified candidates who apply for accreditation.</p> <p>APO-GPS 201:2019 Certification Scheme and Competency Standard for Green Productivity Specialists is operated by APO-accredited CBs. CBs conduct documentation verification, examination, desktop assessment, face-to-face panel interviews, and evaluation of submitted GP reports before issuing certification to candidates. To strengthen CBs' capacity, this course aims to develop assessors in APO members under APO-GPS 201:2019 by providing the required skills, knowledge, and ability while maintaining the highest standards in conducting assessments. Participants are expected to continue serving CBs as internal or external assessors after completion of the training course.</p>
<b>Topics</b>	Levels of certification; prerequisites and competency requirements for GP specialists; roles and responsibilities of assessors; assessment methods for GP domain expertise; GP specialist skills and employability skills; certification and recertification process for GP specialists; and assessors' code of conduct.
<b>Outcome</b>	Competent assessors for APO-GPS 201 are equipped with skills, knowledge, and ability to maintain the highest standards in conducting assessments; CBs' capability is developed; and networks among assessors in member economies are strengthened.
<b>Qualifications</b>	Senior professional staff of NPOs, certified management consultants, certified professional auditors, assessors of personnel certification schemes, and professionals to be engaged by CBs for conducting candidate assessments.

Please refer to the implementation procedures circulated with this document for further details.



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Secretary-General