



## PROJECT IMPLEMENTATION PLAN

Reference No.: 193

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| <b>Date of Issue</b>                | 27 July 2023  |
| <b>Project Code</b>                 | 23-SN-05-GE-CBD-C-SG01  |
| <b>Title</b>                        | Development of the Singapore Productivity Centre as an APO Certification Body |
| <b>Timing</b>                       | 1 August 2023–31 December 2023  |
| <b>Hosting Country(ies)</b>         | Singapore   |
| <b>Venue City(ies)</b>              | Not Applicable  |
| <b>Modality</b>                     | Hybrid In-country   |
| <b>Implementing Organization(s)</b> | Singapore Productivity Centre and APO Secretariat                             |
| <b>Participating Country(ies)</b>   | Not Applicable  |
| <b>Overseas Participants</b>        | Not Applicable  |
| <b>Local Participants</b>           | Not Applicable  |
| <b>Closing Date</b>                 | Not Applicable  |
| <b>Remarks</b>                      | Not Applicable  |

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| <b>Objectives</b>     | Assist the Singapore Productivity Centre (SGPC) to fulfill requirements as a certification body (CB) under the APO certification scheme; and provide training and consultancy services to the SGPC to establish the structure, documentation, and procedures required as a CB.   |
| <b>Rationale</b>      | The SGPC's vision is to be the go-to expert for enterprise excellence, playing a leading role in guiding SMEs in creating roadmaps for growth. The SGPC helps enterprises through business advisory, consultancy, organizing overseas study missions, conducting training and certification, and publishing case studies. The effort to become an APO CB is a new initiative of the SGPC.  |
| <b>Background</b>     | <p>NPOs in APO members strategize national campaigns for enhancing productivity. The APO CB Development Program aims to develop NPOs or affiliated organizations as CBs so that they can operate the APO's certification schemes after complying with APO Accreditation Body (APO-AB) standards.</p> <p>The SGPC is a one-stop competency and resource center supported by Enterprise Singapore and is a wholly-owned subsidiary of the Singapore Productivity Association. The SGPC has trained and certified more than 120 productivity consultants and helped more than 1,000 enterprises to improve productivity. With more focus on Singapore's Green Economy plan, it is timely for the SGPC to embrace green/sustainability initiatives. CB accreditation will help the SGPC to build a pool of Green Productivity specialists to help enterprises create new business functions to be greener.</p> |
| <b>Topics</b>         | APO-AB 1003:2020 General Requirements for Certification Bodies: Certification of Persons Scheme; and APO-GPS 201:2019 Certification Scheme and Competency Standard for Green Productivity Specialists.   |
| <b>Outcome</b>        | As an APO-accredited CB, the SGPC will establish a certification management system, rules, procedures, and processes and comply with the requirements for acting as a CB of Green Productivity Specialists in Singapore and other APO members.   |
| <b>Qualifications</b> | Not Applicable   |

Please refer to the implementation procedures circulated with this document for further details.



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